

Office of Continuing Medical Education

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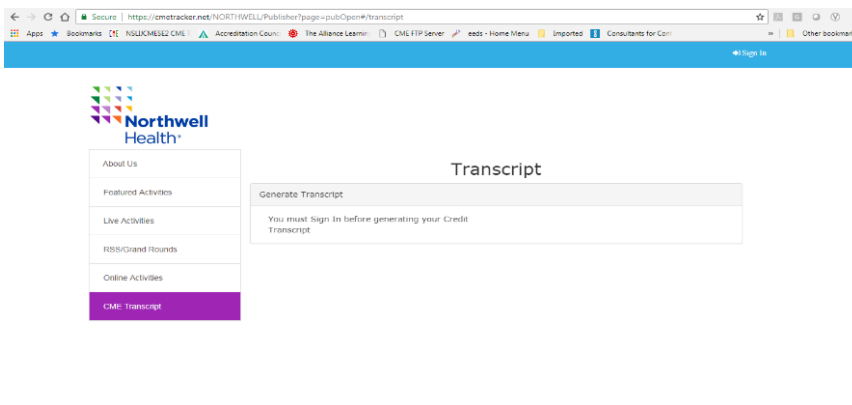
Email: cme@northwell.edu

How to Download Your CME-CE Transcript

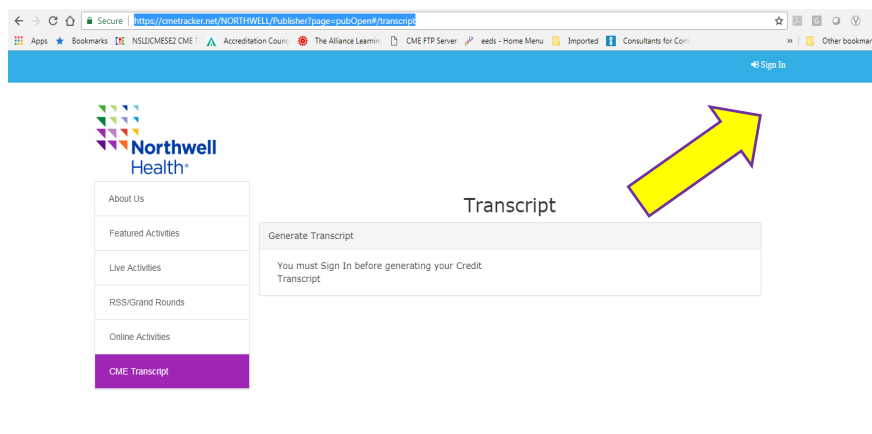
STEP 1: Click the link below to download your CME-CE transcript.

<https://cmetracker.net/NORTHWELL/Publisher?page=pubOpen#/transcript>

*Your screen will look like this:

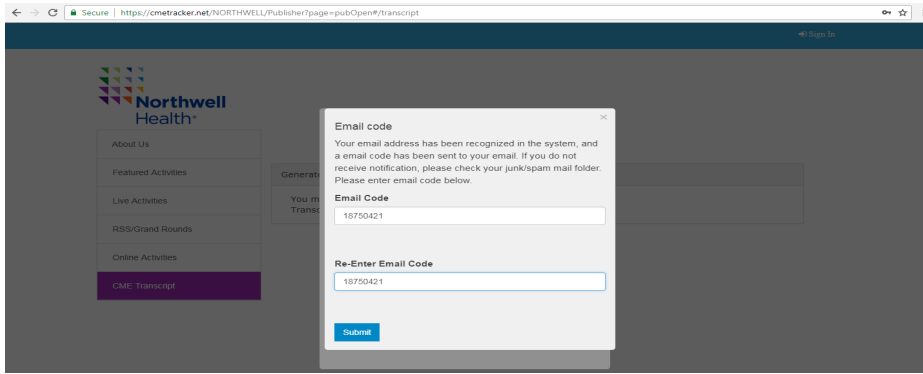


STEP 2: Click on “*Sign In*” in the upper right hand corner.



If you do not have a password enter your email and click **Create Account** (It will ask you for your last name and phone number first to make sure you don't have an account). Follow the steps to create a new profile.

If you forgot your password click **Forgot Password**. You will then be emailed an “email code”. Submit code as seen below. You will then be able to reset your password.



Note: Please be consistent and use only one email (one profile) when signing up for Conferences and Regularly Scheduled Series (RSS). This will ensure that your transcript is correct and that you won't have duplicate profiles in our database.

STEP 3: Once logged in, enter date range for the transcript you are requesting

